

## Martlesham Round Table Security Arrangements - 2026

To: All registered attendees

Access to the BT site is controlled and you will need a QR code to gain entry. This will be emailed to you in the week preceding the event. You will need to produce the QR code at the security gatehouse – this can either be on an electronic device or in a printed format on paper.

When you arrive at the gatehouse you will need to show the QR code to the terminal so that the camera can detect it (the camera is to one side of the display). You will need to confirm some of the pre-registered detail and will also need to have your photograph taken – again the camera is to one side of the tablet. You will then be issued with a security pass and be able to access the site. Please wear your pass at all times.

This process can slow down access so please allow plenty of time – ‘doors open’ at 9.30 but arrival from 9am onwards will not be a problem to ease the queuing. Last year, at the peak, there was a queue of cars back onto the public road but there is little traffic on the immediate public road on a Sunday.

**Please have your QR code immediately accessible and expect to have your photograph taken so that we can make the process as speedy as possible.**

We would appreciate it if you didn't complain to the staff on duty at the gate – they did not choose the system!!

Once you have entered the site then please follow the signs to the car park and the event.